

Terms of Reference Student Awards Committee

Membership

The President & Vice Chancellor will appoint representatives as follows:

Group Represented	Number	Term of Service
Faculty – undergraduate programs	1	1 year renewable
Faculty – graduate programs	1	1 year renewable
Alumni	1	1 year
Financial Services	1	1 year renewable
Student Services	1	1 year renewable
Registrar’s Office	1	1 year renewable

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The President & Vice Chancellor appoints the Chair from the members.

Responsibilities

1. To develop and recommend terms of reference for all University funded and donor funded student financial aid and awards.
2. To make recommendations to the President with regard to the overall student financial aid and awards funding for graduate and undergraduate students.
3. To ensure that student financial aid and awards are consistent with established University priorities.
4. To receive regular reports evaluating the effectiveness of student financial aid and awards.
5. To act as an adjudication or appeals committee when required.
6. Members of the Committee are responsible to declare potential real or perceived conflicts of interest prior to participation in any decisions or discussions.

The Committee reports to the President & Vice Chancellor or designate.

Meetings

Meetings are held on campus as scheduled by the Chair. The Chair ensures that Minutes are recorded and retained.

Quorum: 50% of members.