

## **1. ACCESS TO EDUCATION GRANT REGULATIONS AND APPLICATION FORM**

- a) University Canada West (UCW) is offering the Access to Education Grant to domestic applicants who have graduated from a British Columbia Secondary school more than 12 months prior to applying, and have been admitted to a UCW Program.
- b) Application deadline: To be eligible for a UCW Entrance award, scholarship, bursary or grant, students must apply at least 30 calendar days prior to starting their first term at UCW.
- c) The UCW entrance awards, scholarships, bursaries and grants outlined in this document are open until the deadlines listed on the UCW Website for each award are reached or until a committee of stakeholders agrees upon new outlines & requirements. Note that there may be changes to tuition amounts and/or other fees during the time this application is in effect.
- d) Students can receive one (1) entrance award, scholarship, bursary or grant, if eligible. Applicants must supply all of the required supporting documents for the scholarships, awards, bursaries or grants for which they want to be considered. Students who receive an entrance award are not eligible for a continuing award.
- e) Award, scholarship, bursary and grant recipients will have a portion of their full award, scholarship, bursary or grant amount paid toward their tuition fees on a pro-rated basis each term they register in courses until the award is exhausted OR paid as indicated in the specific terms of the award. The value of an award, scholarship or grant will not be more than the value of a student's tuition.
- f) The maximum award value for entering transfer students will be pro-rated based on the number of credits (courses) the student requires to complete their degree program.
- g) This Scholarship will not cover Preparatory Courses such as the University Access Program or MBA Foundation courses.
- h) The following degree program courses are not usually eligible for award, scholarship or grant tuition disbursements: NSO 098, ENGL 080 and any repeat course attempts.
- i) Recipients must remain in good academic standing and have no disciplinary sanctions (academic or conduct) to remain eligible for disbursements each term.
- j) Award, scholarship, bursary and grant recipients are expected to act as ambassadors and participate in outreach and alumni engagement initiatives in their home region for UCW once the award is granted.

## 2. ENTRANCE AWARD AND SCHOLARSHIP TERMS OF REFERENCE

### Access to Education Grant

#### Eligibility

To be considered for the Access to Education Grant, you must meet the following requirements:

- Have graduated from a BC Secondary School more than 12 months prior to applying
- Be in clear need of funding

## 3. APPLICATION

### Student Contact Information

Student's Last Name: \_\_\_\_\_

Student's First/Given Name: \_\_\_\_\_

UCW Student #: \_\_\_\_\_

Date of Birth (YYYY/MM/DD): \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

### Required Documents

Students must submit all of the required supporting documents as indicated in the regulations for the award, including the Personal Statement below. Incomplete application packages cannot be evaluated by the UCW Scholarship Committee.

- Personal Statement (maximum 300 words) that outlines how the program will contribute to your long-term career goals, clearly demonstrating passion, drive, creativity and ambition. You may include information on any previous leadership experiences that will contribute to your studies at UCW.

Please email the completed "Student Awards and Scholarship Application form," along with any supporting documents (if applicable) to [ucw.scholarships@myucwest.ca](mailto:ucw.scholarships@myucwest.ca).

#### Deadlines:

- To be eligible for a UCW Entrance award, scholarship, bursary or grant, students must apply at least 30 calendar days prior to starting their first term at UCW.

**Personal Statement (maximum 300 words) that outlines how the program will contribute to your long-term career goals, clearly demonstrating passion, drive, creativity and ambition and the apparent need for funding. (You may attach any additional information in support of your application with this form).**

**4. DECLARATION: I HEREBY DECLARE THAT:**

- The information I have submitted in this application for awards and scholarships is true, correct and complete to the best of my knowledge
- I understand that submission of any incomplete, misleading or false statements or documents will result in the immediate cancellation of my application and any award I may have been granted
- I understand that completion of this signed application permits University Canada West to request and/or confirm any information necessary to support my application for awards, bursaries and scholarships
- I understand and acknowledge that it is my responsibility to be aware of, and comply with, all University Canada West terms and conditions for awards.
- I understand that I cannot appeal the decision of the UCW Scholarship Committee, that all decisions are final and that only the recipient of this award will be contacted.

**Privacy & Data Protection**

By submitting this application form for an award, scholarship or other financial aid (the "Award" or "Awards"), you confirm that you are requesting consideration for an Award and are providing the above information about you (your "personal data") for these purposes. UCW requires this information for legitimate business purposes, and, at your request, in order to make decisions about your eligibility for the Awards. Your personal data will be collected, used and disclosed only for these purposes and, in the event, you are selected to receive an Award, to administer payment and for other purposes related to your participation in your UCW program of study and to evaluate UCW's programs and activities. The failure to provide complete or accurate information may result in UCW's inability to process your application. Your personal data may be shared with federal and provincial regulatory, or government bodies as required or permitted by law. UCW makes decisions concerning Awards in cooperation with its parent company, Global University Systems (GUS), which is based in the United Kingdom and the Netherlands. GUS may access and use your personal data outside of Canada for these purposes. Further information about the retention of your data, how it is collected, used and disclosed by UCW, and your rights to seek access to the correction or destruction of your personal data are available in [UCW's Privacy Policy](#). Our Privacy Policy also sets out the circumstances in which we may share information about you with our service providers based within and outside of Canada. Questions or complaints about this notice or the collection, use, disclosure or protection of your personal data should be directed to our Privacy Officer at 604-915-9607.

In Canada, UCW complies with the *Personal Information Protection Act* and the *Personal Information Protection and Electronic Documents Act*. For the purposes of this legislation, by submitting this application you consent to the collection, use and disclosure of your personal data as described above and in accordance with our Privacy Policy.

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**Student's Signature**

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**Date Signed by Student****5. TERMS AND CONDITIONS**

- Students must provide the required supporting documentation. Incomplete award applications will not be considered.
- Students need only apply once to be considered for financial entrance awards for the duration of their studies with UCW.
- Recipients of financial entrance awards must maintain the required registration status throughout the term of the award to remain eligible. If the recipient withdraws, the award will be refunded to UCW.
- Awards are not transferable to another student.
- Financial Award payments will be applied to tuition only. Award, bursary, grant and scholarship recipients are responsible for paying all fees not covered by the bursary, grant, award or scholarship before the start of each term.
- The scholarship recipient is responsible for paying all fees not covered by the scholarship such as housing, travel, health insurance, meals, transport etc.
- This scholarship is applicable only for on-campus studies, full-time students and the scholarship recipient must have an approved and valid study permit.
- Financial awards may be deferred for a maximum of one (1) term from the original admission start term. Requests for a deferral must be made in writing to the Registrar's Office.
- Decisions of the UCW Scholarship Committee are final.
- In addition to specific bursary, grant, award and scholarship requirements, students must remain in Good Academic Standing and have no disciplinary sanctions (academic or conduct) to remain eligible for financial awards.

By submitting this application form, you agree to all the terms and conditions related to scholarships, awards, grants, tuition concessions and bursaries as set out by UCW. By checking the box below, I agree to all of the above statements and give my consent to the above terms.

**I accept**

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**Student's Signature**

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**Date Signed by Student**

1641 Granville Street, Vancouver, BC, V6Z 0E5

**T:** 1-877-431-6887 **E:** [info@ucanwest.ca](mailto:info@ucanwest.ca) **W:** [www.ucanwest.ca](http://www.ucanwest.ca)